

Date: Wednesday, March 10, 2004
 Member Present: K. Bates, D. Batsie, D. Boucher, J. Caron, B. Chamberlin, S. Diaz, P. Marcolini (Chairman), R. Petrie, J. Wellman, B. Zito
 Absent: M. Barter, R. Chase, D. Cornelio, B. Davis, L. Delano, D. Gilman, D. Palladino, P. Plumer, K. Pomelow, D. Russell,
 Guests: Scott Latulippe
 Timekeeper:
 Scribe: D. Corning
 Meeting Opened at: 0915

TOPIC	DISCUSSION/ACTIONS TAKEN	FUTURE ACTION
1. Introductions	1. All those present made self-introductions.	1. No action items necessary.
2. Ratification of Minutes	2. Motion: To accept the minutes of the February 11, 2004 Education Committee meeting as presented. (Wellman/Petrie) Passed	2. No action items necessary.
3. Staff Report	3. Dwight provided a brief report on the following pertinent topics from the Operations Committee meeting: ✓ Distance Education: The use of distance education for licensure courses has been approved as a pilot program, and can be piloted in any region. The Operations Team will monitor any programs utilizing distance education for any problems. ✓ Seth Guthartz has been hired as the EMS Preparedness Coordinator effective March 29. He will become the point person on any Bio-terrorism/Hazmat/Homeland Security type topics. ✓ The EMS System Study team will be in Maine during the week of July 12.	3. No action items necessary.
4. Old Business	4.	4.
a. Domestic Assault Recognition Training	a. No new information at this time.	a. No action items necessary.
b. Distance Education	b. Reported on in staff report.	b. No action items necessary.

- c. Preceptor Guidelines
 - c. The Committee continued their work on reviewing and modifying the current Preceptor Guidelines. Today, pages 2 & 3 of the current guidelines were reviewed and multiple changes were made. (See attached document). The committee will continue the discussion at the next meeting, working on an addendum to the preceptor guidelines.
 - c. **All** be prepared to continue the discussion on an addendum section to the preceptor guidelines.
- d. PIFT
 - d. The PIFT sub-committee will be meeting on March 17, from 11:00 to 1:00.
 - d. **Bates, Boucher, Cornelio, Gilman, Marcolini, Palladino, Petrie, Plumer** to participate in PIFT Committee
- 5. New Business:
 - a. Advanced Airway Module
 - 5. a. Dr. Diaz spoke briefly about the Advanced Airway Module that has recently been approved by the MDPB. The material from the MDPB is included with these minutes, and the Education Committee will begin discussing the educational component next month. The current goal for having new protocols out is January 1, 2005.
 - 5. No action items necessary.
 - a. **All** to review attached Advance Airway Module material.

The meeting adjourned at 10:33.

Next Meeting: April 14, 2004